



St Helen's CE Primary School  
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Executive Headteacher: Mrs L Sennett  
Date: Wednesday 1<sup>st</sup> May 2019

Dear Parent/Carer

Your child recently brought a letter home regarding a proposed 2 night residential visit to the Caythorpe Court PGL Centre in Lincolnshire. The purpose of the letter was to establish whether enough parents were interested in their child attending and to offer two possible dates if a booking was made. I am now pleased to inform you that we had a really good response and therefore have made a provisional booking.

We have decided to go with the June 2020 option as it seems this was the more popular choice. The visit will take place on **Wednesday 10<sup>th</sup> June to Friday 12<sup>th</sup> June 2020**. **The cost of the visit should be £225 per child, however, in order to make it more accessible to parents, school will contribute towards the cost therefore making the total cost to parents only £150.** This price includes all meals; return coach travel, insurance and the various activities led by qualified and highly trained instructors.

We would encourage all children to take part as it will be a very rewarding visit. They will take part in a variety of outdoor activities and will be staying in en-suite, indoor accommodation. The purpose of the visit is to develop team work, build pupils' self - confidence and to have fun – perfect in preparing them for their move to the high school. PGL do have a website that you may wish to have a look at, the address is [www.pgl.co.uk](http://www.pgl.co.uk).

If your child would like to go on the residential to Caythorpe Court in June 2020, please fill in the attached slip and return to school with a \*non-refundable deposit of **£30** by no later than **Friday 7<sup>th</sup> June** and enclose in an envelope with your child's name on.

A second payment of **£50** will be required by no later than **Friday 18<sup>th</sup> October 2019** and the final payment of **£70** must be paid by no later than **Friday 27<sup>th</sup> March 2020**. Once the initial deposit has been paid you will be issued with a payment card and may make small regular payments if you prefer.

\* Please note: the non-refundable deposit refers to a cancellation made by you.

If you have any questions regarding the visit please do not hesitate to contact school.

Yours sincerely

Mrs L Sennett  
Executive Headteacher



Child Protection Officers in school are:

Mrs L Sennett – Executive Headteacher

Mrs Day – Pastoral Care Manager

